

**Town of Orono
Council Committee Meeting**

**Monday, May 16, 2016 at 5:30 p.m.
Council Chamber – Municipal Building**

Minutes

1. Roll Call

Present: Geoff Gordon (Community Development Chair), Council Chairman Cindy Mehnert, Sam Kunz, Judy Sullivan, Clint Relyea, Tom Spitz, Tom Perry, Town Manager Sophie Wilson, and Town Planner Evan Richert.

Community Development

2. Request for Contract Zoning of 12 and 14 Park Street, Thai Kitchen

Mr. Richert noted that Mr. Stupakewicz previously met with the Council Committee (March 21, 2016) to discuss a request for a contract zone for his properties located on the tax maps on Map 19-4 Lots 99 and 100 and also known as 12 and 14 Park Street which was referred to the Planning Board.

Mr. Richert stated that the Planning Board held its public hearing in April on the proposed contract zone. Comments were received from the applicant, one adjacent property owner and staff. The adjacent property owner's comments expressed concerns primarily related to parking and increasing traffic on Park Street.

Mr. Richert stated that the Planning Board voted to recommend the contract to the Council with the following changes: the restaurant cannot be part of a franchise (no more than two additional locations); review the placement of the existing street sign; reduction of the average trip numbers from 40 to 30 to trigger the upgrades to parking; and a clause that empowers the Town to require the applicant to submit an acceptable parking plan for Planning Board Site Plan Review. Mr. Richert noted that MDOT has commented that the sign presents no health/safety threat (within Route 2 right-of-way).

Mr. Gordon asked if the van accessibility was ADA compliant. Mr. Ribble confirmed that it was and explained the ADA compliant van accessibility.

The Committee requested that the contract language be changes to state “ADA compliant” van accessibility.

The Committee agreed to move the request for Contract Zoning of 12 and 14 Park Street, Thai Kitchen forward to the June 13, 2016 Council Meeting for public hearing.

3. Proposed Ordinance Amendments – Travelers Accommodations

Mr. Richert stated that staff made the revisions that defined owner-occupied as well as changes to the schedule of uses. He noted that Homestay was increased to no more than four guest.

In regards to a B&B, Mr. Gordon suggested increasing the maximum number of guests allowed in four rooms to eight people. Mr. Gordon expressed concerns about accessory buildings being used for traveler's accommodations in the MDR district.

Mr. Richert stated that the Planning Board will look at accessory apartments as part of their review and could construct language to address Mr. Gordon's concerns.

The Committee agreed to move the proposed Ordinance Amendments regarding Travelers Accommodations forward to the Planning Board for its public hearing and consideration with special concerns about accessory buildings in the MDR District.

4. Main Street Overlay District Subcommittee

Ms. Wilson asked the Committee who would be interested in being on the Main Street Overlay District Subcommittee to meet with Mr. Richert after staff has created a first draft but before coming to the Community Development Committee for its review.

Geoff Gordon and Tom Spitz volunteered to serve on the Main Street Overlay District Subcommittee.

5. Orono Public Library Internet Safety Policy

Ms. Wilson explained that the Children's Internet Protection Act ("CIPA"), enacted December 21, 2000, which requires recipients of federal technology funds to comply with certain Internet filtering and policy requirements. Schools and libraries receiving funds for Internet access and/or internal connection services must also meet the Internet safety policies of the Neighborhood Children's Internet Protection Act ("NCIPA") which addresses the broader issues of electronic messaging, disclosure of personal information of minors, and unlawful online activities. The Protecting Children in the 21st Century Act, enacted October 10, 2008, adds an additional Internet Safety Policy requirement covering the education of minors about appropriate online behavior.

Networkmaine (a Unit of the UMaine System involved with high-speed internet access) has been undergoing an audit of its e-rate filings for FY11. As part of the preliminary findings of the audit, USAC has informed Networkmaine that schools and libraries are subject to CIPA requirements for Telecommunications Services if said service is used to transport Internet traffic. With this new understanding of how USAC is interpreting federal law as it relates to CIPA, the Networkmaine Council has determined it would be inappropriate to continue the \$300/year option to not filter that has been allowed in past years. This change in policy requires the Orono Public Library to 1) filter its content and 2) adopt a policy that meets CIPA standards.

Committee members asked questions about the filtering process. Ms. Wilson explained the process and that staff would use the filtering system at the absolute minimum required.

The Committee agreed to moved Orono Public Library Internet Safety Policy forward to the June 13, 2016 Council Meeting for consideration.

6. Brief Town Manager's Report

Ms. Wilson provided a brief report on the following items:

- A resident's Letter to the Editor stating that the Town has discontinued the Gardening and Cooking Club. The Committee requested that **Ms. Wilson write a Letter to the Editor correcting the information that the program will be continued if the Town has staffing and there is student interest.**

7. Adjourned at 6:24 p.m.

Minutes are not verbatim. A tape-recorded version is available in the Town Office.

Respectfully submitted,

Nancy W. Ward
Administrative Assistant