

**TOWN OF ORONO
SPECIAL COUNCIL MEETING
COUNCIL CHAMBER - MUNICIPAL BUILDING**

MONDAY, JUNE 27, 2016 AT 7:00 P.M.

MINUTES

1. Roll Call

Present: Council Chair Cindy Mehnert, Sam Kunz, Tom Spitz, Geoff Gordon, Judy Sullivan, Tom Perry and Town Manager Sophie Wilson. Absent: Clint Relyea.

2. Agenda Review

Ms. Mehnert asked for a motion to add Order 16-118 to the agenda.

Moved by Sam Kunz and seconded by Tom Spitz to add Order 16-118 to the agenda. All voted in favor, 6-0.

3. New Business

Order 16-98 *Order, approving the Fiscal Year 2016-2017 Municipal Budget, as summarized in the General Fund Summary and Projected Tax Rate Proposed for Adoption June 27, 2016 sheet.*

Operating Expenses	\$6,790,767		
Capital Debt Service (P&I)	538,022		
Contingency	\$20,000	\$15,000	
Capital Expenses	\$896,684	\$789,684	
<u>Total Municipal Expenses</u>		<u>\$8,245,473</u>	<u>\$8,133,473</u>

General Revenues	\$2,545,392		
Revenue Sharing	\$818,000		
Reserve funds Revenue	\$11,500		
Fund Balance	\$435,000		
<u>Less Anticipated Revenue</u>			<u>\$3,809,892</u>

Total Amount to be Raised by Taxes for the Municipal Budget
\$4,435,892 \$4,323,581

Motion by Geoff Gordon and seconded by Tom Spitz. All voted in favor, 6-0.

Order 16-99 *Order, approving the Capital Budget for FY2016-2017 in the amount of **\$2,504,634** **\$2,449,634**.*

Moved by Tom Perry and seconded by Sam Kunz.

Motion to friendly amend by Judy Sullivan and seconded by Sam Kunz to reflect a \$25,000 reduction in the Capital Budget to \$2,449,634. All voted in favor of the amendment, 6-0.

All voted in favor of the order as amended, 6-0.

Ms. Wilson stated that the new number reflects a \$25,000 reduction of appropriation into Capital Reserve.

Order 16-100 Order, approving the Tax Increment Finance District budget for FY 2016-2017 in the amount of ~~\$1,127,324~~ \$1,157,324, and further authorizing the Town Manager to increase the TIF expense budget to reflect Credit Enhancement Agreement adjustments as previously approved by Council (which are determined by the commitment of FY17 property taxes).

Moved by Tom Perry and seconded by Sam Kunz. All voted in favor, 6-0.

Order 16-101 Order, approving the Special Revenue Fund budget for FY 2016-2017 in the amount of ~~\$1,015,281~~ \$1,052,281.

Moved by Judy Sullivan and seconded by Sam Kunz. All voted in favor, 6-0.

Ms. Wilson stated that the new number reflects using MBNA reserve funds as match for the fiber grant.

Order 16-102 Order, approving the payment of the Penobscot County Tax Assessment in the amount of \$539,394.

Moved by Tom Perry and seconded by Tom Spitz. All voted in favor, 6-0.

Order 16-103 Order, approving the payment of the RSU#26 Tax Assessment in the amount of \$6,285,633.

Moved by Tom Perry and seconded by Tom Spitz. All voted in favor, 6-0.

Ms. Mehnert noted that this is the amount ratified by the RSU#26 Referendum Vote on June 14, 2016.

Order 16-104 Order, approving a Sewer Rate Increase for FY2017 of \$.06 per 100 c.f. per quarter with a minimum metered charge per quarter of \$55.20 (\$0.72 increase/quarter), effective January 1, 2017.

Moved by Judy Sullivan and seconded by Sam Kunz. All voted in favor, 6-0.

Order 16-105 Order, approving the Water Pollution Control Facility budget for FY 2016-2017 in the amount of \$1,470,960 for Operations and ~~\$225,000~~ \$337,000 for Capital Improvements for a total of ~~\$1,695,960~~ \$1,807,960.

Moved by Sam Kunz and seconded by Tom Perry. All voted in favor, 6-0.

Motion by Tom Perry and seconded by Sam Kunz to reopen Order 16-105 for the purpose of updating the numbers. All voted in favor, 6-0.

Motion to Amend Order 16-105 by Sam Kunz and seconded by Tom Perry to update Capital Improvements to \$337,000 and the total to \$1,807,960. All voted in favor of the amended order, 6-0.

Order 16-106 Order, approving the Five-Year Capital Forecast 2017-2021, final plan dated June 13, 2016.

Moved by Sam Kunz and seconded by Tom Perry. All voted in favor, 6-0.

Order 16-107 Order, adopting the Orono Village Center District Development Program and establishing the boundaries of the District:

Said District shall include real and personal property located on land shown on Orono tax maps as follows: Tax Map 019-004, Lots 061, 062, 063, 065, 066, 067; Map 027-002, Lots 017, 018, 019, 020, 021, 047, 048, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 060, 062, 063, 119, 120, 121, 122, 123, 124, 125, 126, 139, 140, 141, 142, 143, 144, 145, 146; Map 027-12, Lots 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035 (maps on file in the assessor's office at the Municipal Building, 59 Main Street, Orono, ME 04473). The preceding map and lot numbers encompass an area generally described as follows: most properties abutting Route 2 from Harmaney Realty Limited Partnership occupied by Peoples United Bank to Murray's Campus Service, properties abutting Canal, Oak and Summer Streets, most properties abutting Mill Street from Route 2 to Byer Manufacturing, properties abutting the West side of Pleasant Street, most properties abutting Pine Street from Route 2 to Birch Street and 6 Myrtle Street.

Moved by Geoff Gordon and seconded by Sam Kunz. All voted in favor, 6-0.

Geoff Gordon moved to waive the reading of the District boundaries. He noted that the boundaries have not changed.

Order 16-108 Order, establishing the amount of the implementation assessments of the Village Center Tax District for the July 1, 2016 to June 30, 2017 Fiscal Year at \$0.00 per thousand dollars of valuation on all real and personal

property located within the District as of April 1, 2016 and hereby committing said assessments to the Tax Collector of the Town of Orono for collection in accordance with the authority established under 30-A M.R.S.A., Section 5255(5).

Moved by Sam Kunz and seconded by Geoff Gordon. All voted in favor, 6-0.

Order 16-109 Order, approving the 2016-2017 Fee Schedule, to be effective July 1, 2016.

Moved by Geoff Gordon and seconded by Tom Perry. All voted in favor, 6-0.

Ms. Wilson recommended revisiting Order 16-105 to consider corrections.

Order 16-110 Order, approving a contract zone request by Aaron Stupakewicz, d/b/a Thai Kitchen to change the zoning of 12 & 14 Park Street, Tax Map 19-4 Lots 99 & 100 from MDR & HDR to C-2 to allow for a take-out restaurant.

Moved by Sam Kunz and seconded by Tom Perry. All voted in favor, 6-0.

Order 16-111 Order, awarding a bid to Sunset Development, Inc. of Greenfield for the Charles Street and Stillwater Interceptor Sewer Remediation Projects in an amount not to exceed \$229,700 to be drawn from the Sewer Infrastructure Reserve Account, and to further authorize the Town Manager to execute the contract.

Moved by Tom Perry and seconded by Sam Kunz. All voted in favor, 6-0.

WPCF Superintendent Joe Madigan explained the selective bid process. He noted that Sunset Development, Inc. submitted the low bid which was under budget and he has had good experiences working with Sunset Development, Inc. He recommended approval of the bid.

4. Consent Agenda

Order 16-112 Order, setting July 11, 2016 at 7:00 p.m. as the date for a public hearing on a proposed Land Use Amendment to Section 18-138 to allow the renting of an accessory dwelling unit in an accessory structure as well as in the single-family dwelling itself.

Order 16-113 Order, establishing the due dates for Real Estate and Personal Property Taxes of September 23, 2016 and February 10, 2017, rate of interest at 7% per annum and September 24, 2016 and February 11, 2017 as dates

on which interest will commence on uncollected Fiscal Year 2016-2017 Real Estate and Personal Property Taxes.

Order 16-114 Order, that the Tax Collector be, and hereby is, authorized to accept money prior to the tax commitment in prepayment of taxes, to issue receipts for the same and pay no interest on prepaid taxes.

Order 16-115 Order, that the rate of interest to be paid by the Town for the overpayment of taxes be set at 3% per annum.

Order 16-116 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, in accordance with State Law.

Order 16-117 Order, setting the rate of interest to be collected on delinquent sewer accounts at the same annual rate as established by the Town Council for delinquent taxes for the July 1, 2016 to June 30, 2017 Fiscal Year of the Town of Orono. Interest will be charged on unpaid balances after due date.

Moved by Sam Kunz and seconded by Tom Perry to approve the consent agenda. All voted in favor, 6-0.

Judy Sullivan asked how public hearings are noticed. Ms. Wilson explained the different ways public hearings are noticed (i.e. newspaper, postings, website, email, etc)

Order 16-118 Order, approving an amendment to the FY16 budget, transferring \$51,678 total (\$38,214 wages, \$7,140 health insurance, \$3,401 MPERS, \$2,923 FICA) from the Code Enforcement and Planning budget to the Town Manager's budget to reflect the management and approval of IT/GIS personnel and funds.

Moved by Tom Perry and seconded by Judy Sullivan. All voted in favor, 6-0.

Ms. Wilson explained that the IT/GIS budget is being moved from the Code and Planning budget to the Town Manager's budget to reflect that IT/GIS is more universal than originally anticipated. She noted to no additional dollars have been added to the budget.

5. Public Comments

Stuart Dexter stated that Council Committee meetings should be televised.

Mr. Dexter asked for clarification of House Guests. Ms. Wilson explained the reason for the proposed House Guest Ordinance; to define what a House Guest is and place limitations.

Mr. Dexter asked whether the Town is considering changing the voting location to the University of Maine. Ms. Wilson confirmed that the Town is looking for a voting location that will accommodate everyone and the University of Maine Field House can accommodate all. She explained the drawbacks to the current polling place (Orono Middle School). Mr. Dexter asked if there will be a fee for use of the field house. Ms. Wilson explained that there will be a fee if it causes overtime to the University. She noted that if there is a fee it is expected to be minimal.

Mr. Dexter asked about the increase in the FY2017 budget related to the “growing response demands and need for additional staff”. Ms. Wilson explained that the growing response demands are in Public Safety; The Fire Department EMS staff has been increased to 5/shift versus 4/shift and the Police Department has filled an additional position due to the type of increased calls and for safety.

Ms. Dexter commented on the lack of Orono news in the Penobscot Times and Bangor Daily News in regards to the Boston Post Cane Award and meeting announcements.

6. Adjournment

At 7:40 p.m., Sam Kunz moved and Tom Perry seconded to adjourn. All voted in favor, 6-0.

Respectfully submitted,

Nancy W. Ward
Administrative Assistant