

**TOWN OF ORONO  
COUNCIL COMMUNITY DEVELOPMENT COMMITTEE MEETING**

**THURSDAY, FEBRUARY 21, 2019 AT 6:00 P.M.  
COUNCIL CHAMBER – MUNICIPAL BUILDING**

**MINUTES**

**1. Roll Call**

Councilors Present: Cindy Mehnert (Council Chair), Laurie Osher, Town Manager Sophie Wilson, Community Development Director Dave Milan, Town Planner Kyle Drexler and Fire Chief Geoffrey Low.

**2. Formalizing Standards and Permitting of Farmer's Market**

Kyle Drexler stated that an informal verbal agreement exists between the Town and the Farmer's Market. Ms. Wilson spoke of codifying the current standards and expectations.

The Committee had a preliminary discussion to explore the idea of formalizing the current standards and expectation being used by the Farmer's Market and to establish rules for future users. Mark Guzzi was present to speak on behalf of the Farmer's Market.

Mr. Drexler provided a preliminary ordinance that includes a permit application process. He also noted that a food truck or vendor's license could be explored.

**Staff will revise the ordinance language to provide a framework of the current Farmer's Market process for the Committee to review.**

**3. Discussion on Community-Oriented Strategic Planning for Fire, Emergency Medical and Hazmat Services**

Fire Chief Geoffrey Low reviewed the goal of establishing a Community-Oriented Strategic Plan for the Fire, Emergency Medical and Hazmat Services. He explained what a community driven strategic plan is, the benefits of strategic planning, the process for developing the plan and the intent to get feedback of the services. (See the attached outline.)

**The Committee supported the Fire Chief's vision to develop a Strategic Plan.**

**4. Brief Town Manager's Report**

Ms. Wilson gave a brief update on the following items:

- Setting the date of April 8, 2019 for a Council Public Hearing on a CDBG Façade Improvement - \$45,000 Byer Manufacturing.
- RFP for Assessing Revaluation to be reviewed by Finance Committee in April.

- RFP for Fire Department Fleet Mechanic Services to be advertised and possibly shared with other communities.
- Public Works Winter Maintenance budget projected to be overspent.
- RSU#26 moving forward to go to bond in June. Council-RSU#26 Budget Workshop to be held either April 23<sup>rd</sup> or 25<sup>th</sup> to discuss the bond and budget.
- In regards to the CSO Master Plan, the Town has reached an agreement with UMaine and the Department of Environmental Protection and the Town will apply for a grant.
- Police responses to events are confidential in nature.
- Labor unions bargaining to begin with executive session 2/25/2019.
- Two Public Works job offers made.

**5. Adjourned at 7:26 p.m.**

Minutes are summary only. An audio recording of the meeting is available on the Town's website at [www.orono.org](http://www.orono.org) under Agendas and Minutes.

Respectfully submitted,

Nancy W. Ward  
Executive Assistant