

**TOWN OF ORONO  
SPECIAL COUNCIL VIRTUAL MEETING  
COUNCIL CHAMBER - MUNICIPAL BUILDING**

**MONDAY, JUNE 29, 2020 AT 4:00 P.M.**

**WATCH ONLINE AT  
<https://zoom.us/j/97625608280>**

**(LINK AVAILABLE AT ORONO.ORG)**

*Comments can be submitted via email prior to the meeting start time  
at [info@orono.org](mailto:info@orono.org) and during the meeting by using Zoom comment features.*

**AGENDA**

- 1. Roll Call**
- 2. Agenda Review**
- 3. Update on Wildland Urban Interface Fire Danger (Fire Chief Geoff Low)**
- 4. New Business**

Order 20-91    Order, approving the Fiscal Year 2020-2021 Municipal Budget.

Operating Expenses	\$7,886,139	
Capital Debt Service (P&I)	709,295	
Capital Expenses	<u>942,180</u>	
Total Municipal Expenses		\$9,537,614

General Revenues	\$2,593,970	
Revenue Sharing	1,248,160	
Use of Unassigned Fund Balance	400,000	
Revenue to Offset Capital Expenses	<u>321,500</u>	
Total Municipal Revenue		\$4,563,630

Total Amount to be Raised by Taxes for the Municipal Budget \$4,973,984

***(NOTE: Given the economic uncertainty surrounding the State Municipal Revenue Sharing Distribution Forecast, the Town Council will be reviewing the budget after revised projections are published by the State Revenue Forecasting Committee, prior to the annual property tax commitment, and may revise the adopted budget.)***

Order 20-92 Order, approving a Fiscal Year 2020-2021 Economic Development budget totalling \$873,575 funded by the following Tax Increment Financing District Development Programs:

- Downtown & Transit Oriented \$660,125
- Webster Point 35,125
- Penobscot Valley Dermatology 51,245
- Dirigo Pines Inn 124,580
- Orono Basin 2,500

Order 20-93 Order, approving the Water Pollution Control Facility budget for Fiscal Year 2020-2021 in the amount of \$1,604,664 for Operations and \$190,400 for Capital Improvements for a total of \$1,795,064.

Order 20-94 Order, approving the Five-Year Capital Investment Forecast 2020-2024 for the Town and Water Pollution Control Facility.

Order 20-95 Order, approving the Fiscal Year 2020-2021 Fee Schedule effective July 1, 2020.

Order 20-96 Order, awarding a bid for Kell Street, Mill Street, and Margin Street Sewer Improvements to Granite Inliner, LLC of Fairfield, Maine in an amount not to exceed \$204,450 with funds drawn from the WPCF Infrastructure Reserve Fund (approximately \$129,450) and the Downtown and Transit Oriented Tax Increment Financing District (approximately \$75,000).

## 5. Consent Agenda

Order 20-97 Order, confirming the Town Manager's 1-year appointment of Robert St. Louis as Alternate Code Enforcement Officer, Alternate Building Inspector and Alternate Local Plumbing Inspector.

Order 20-98 Order, creating an Capital Infrastructure Reserve Fund for the purpose of funding capital projects to create, maintain, repair, or formally plan for public, non-sanitary sewer related, infrastructure investments; and, further, to authorize the Town Manager to fund said reserve with those unspent appropriations remaining at the end of the fiscal year (June 30, 2020) in the approved FY2020 Capital Infrastructure Budget.

Order 20-99 Order, creating a Police Tuition Reimbursement Reserve for the purpose of funding contractually obligated educational reimbursements to Maine Association of Police Orono Unit members; and, further, to authorize the Town Manager to fund said reserve with up to \$15,000 from the remaining balance of the FY2020 Police Department Budget.

Order 20-100 Order, moving \$16,000 appropriated in the FY2020 Capital Facilities Budget for the Town Office Cabling Project to IT/AV Reserve as the project will not

begin until FY21; and, further, authorize the Town Manager to expend up to \$16,000 from said reserve as previously approved by Council Order #20-90.

- Order 20-101 Order, authorizing the Town Manager to adjust the FY2021 Tax Increment Financing District expense budgets and use of restricted funds to reflect the changes in Credit Enhancement Agreement payments from Restricted Tax Increment Financing District Program Development Funds which were previously approved by Council as estimates, but will be determined by the commitment of FY2021 property taxes.
- Order 20-102 Order, authorizing the Town Manager to pay the 2020 Penobscot County Tax Assessment in the amount of \$705,010.
- Order 20-103 Order, authorizing the Town Manager to pay the FY2021 RSU#26 Tax Assessment currently estimated to be \$7,386,565.
- Order 20-104 Order, adopting the Orono Village Center District Development Program and establishing the boundaries of the District:

Said District shall include real and personal property located on land shown on Orono tax maps as follows: Tax Map 019-004, Lots 061, 062, 063, 065, 066, 067; Map **027-002**, Lots **014, 015, 016**, 017, 018, 019, 020, 021, 022, 023, 024, 025, 047, 048, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 060, 062, 063, 119, 120, 121, 122, 123, 124, 125, 126, 139, 140, 141, 142, 143, 144, 145, 146, **148, 149**; Map 027-12, Lots 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035 (maps on file in the Assessor's Office at the Municipal Building, 59 Main Street, Orono, ME 04473). The preceding map and lot numbers encompass an area generally described as follows: most properties abutting Route 2 from **87 Main Street** to Murray's Campus Service, 5 properties on Forest Avenue, properties abutting Canal, Oak and Summer Streets, most properties abutting Mill Street from Route 2 to Byer Manufacturing, properties abutting the West side of Pleasant Street, most properties abutting Pine Street from Route 2 to Birch Street, 6 Myrtle Street **and Alpenglow Adventure Sports**.

- Order 20-105 Order, establishing the amount of the implementation assessments of the Village Center Tax District for the July 1, 2020 to June 30, 2021 Fiscal Year at \$0.00 (zero dollars and zero cents) per thousand dollars of valuation on all real and personal property located within the District as of April 1, 2020 and hereby committing said assessments to the Tax Collector of the Town of Orono for collection in accordance with the authority established under 30-A M.R.S.A., Section 5255(5).
- Order 20-106 Order, establishing the due dates for FY21 Real Estate and Personal Property Taxes of September 24, 2020 and February 11, 2021, the rate of interest at 8% per annum, and for interest to begin accruing on said tax balances remaining as of September 25, 2020 and February 12, 2021.

- Order 20-107 Order, that the Tax Collector be, and hereby is, authorized to accept money prior to the tax commitment in prepayment of taxes, to issue receipts for the same and pay no interest on prepaid taxes.
- Order 20-108 Order, that the rate of interest to be paid by the Town for the overpayment of taxes be set at 4% per annum.
- Order 20-109 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill.
- Order 20-110 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any payment received from an individual as payment for any sewer use fee against outstanding or delinquent fees due on said account in chronological order beginning with the oldest unpaid tax bill.
- Order 20-111 Order, setting the rate of interest to be collected on delinquent sewer accounts at the same annual rate as established by the Town Council for delinquent taxes for the July 1, 2020 to June 30, 2021 Fiscal Year of the Town of Orono. Interest will be charged on unpaid balances after the due date.
- Order 20-112 Order, confirming the employment contract of Joshua Ewing as the Police Chief for the Town of Orono, effective July 1, 2020 to June 30, 2024.
- Order 20-113 Order, confirming the employment contract of David Milan as the Economic Development Director for the Town of Orono, effective July 1, 2020 to December 31, 2021.
- Order 20-114 Order, confirming the employment contract of Robert Bass as the Senior Staff Accountant for the Town of Orono, effective July 1, 2020 until separation of employment.

## **6. Public Comments**

### **7. Executive Session pursuant to 36 MRSA, § 841 et seq., to Consider a Request for Poverty Tax Abatement Based on Poverty and/or Disability #2018-001.**

- Order 20-115 Order, to consider a Request for Poverty Tax Abatement Based on Poverty and/or Disability #2020-001.

## **8. Adjournment**

**TOWN OF ORONO**  
**COUNCIL VIRTUAL WORKSHOP**  
**Immediately following the Special Council Meeting**

- 1. Roll Call**
- 2. FY21 Town Council Work Plan**
- 3. Brief Town Manager Report**
- 4. Adjourn**

**ADA Notice.** Any person with a disability who requires auxiliary aids or services to fully participate in the activities of the Town of Orono should contact the Town Manager's Office (866-2556) 72 hours prior to the meeting. TDD/TTY users may call 711.