



**SPECIAL TOWN COUNCIL MEETING
BUDGET ADOPTION**

MONDAY, JUNE 27, 2022 AT 5:00 P.M.

COUNCIL CHAMBER, 59 MAIN STREET, ORONO, MAINE

WATCH ONLINE AT <https://us06web.zoom.us/j/99327170651>

CALL (312) 626-6799 ID: 993 2717 0651

AGENDA

(Background material for the meeting will be posted [here](#) prior to the meeting.)

- 1. Roll Call**
- 2. Agenda Review**
- 3. New Business**

After orders under New Business are read by the Council Chair, other members of the Council will move and second that they be placed “on the floor” for discussion. The Chair will recognize staff to provide background and then “open the floor” for discussion. It is at this time that members of the public can be recognized to ask questions or provide comments. Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

Order 22-109 Order, approving the Fiscal Year 2022-2023 Municipal Budget.

Operating Expenses	\$9,602,646	
Capital Debt Service (P&I)	921,547	
Capital Expenses	<u>1,782,655</u>	
Total Municipal Expenses		\$12,306,848
General Revenues	\$2,205,031	
Revenue Sharing	3,340,190	
Use of Unassigned Fund Balance	300,000	
Revenue to Offset Capital Expenses	<u>688,500</u>	
Total Municipal Revenue		\$6,833,721

Total Amount to be Raised by Taxes for the Municipal Budget \$5,473,127

Order 22-110 Order, approving the Water Pollution Control Facility budget for Fiscal Year 2022-2023 in the amount of \$1,756,350 for Operations and \$101,000 for Capital Improvements for a total of \$1,857,350.

Order 22-111 Order, approving an increase in the Sewer Use Fee of \$0.05/100 cubic feet of consumption from \$5.85/100 cu.ft. to \$5.90/100 cu.ft. with a minimum quarterly

charge of \$70.80.

Order 22-112 Order, approving the Five-Year Capital Investment Plan FY2023 - FY2027 for the Town and Water Pollution Control Facility.

Order 22-113 Order, approving a Fiscal Year 2022-2023 Economic Development budget totalling \$838,669 funded by the following Tax Increment Financing District Development Programs:

- Downtown & Transit Oriented \$642,169
- Webster Point 34,500
- Penobscot Valley Dermatology 50,500
- Dirigo Pines Inn 109,000
- Orono Basin 2,500

Order 22-114 Order, approving revisions to the Town of Orono Fee Schedule effective July 1, 2022.

4. Consent Agenda

The consent agenda is moved and voted on as a single action with no discussion by Town Councilors or members of the public. A member of the Town Council or the public can request that an order on the consent agenda be removed and added to new business to allow for explanation and discussion prior to the vote.

Order 22-115 Order, changing the time of the July 11, 2022 Regular Council Meeting from 7:00pm to 5:00pm in Council Chambers.

Order 22-116 Order, authorizing the Town Manager to adjust the FY2023 Tax Increment Financing District expense budgets and use of restricted funds to reflect the changes in Credit Enhancement Agreement payments from Tax Increment Financing District Program Development Funds which were previously approved by Council as estimates, but will be determined by the commitment of FY2023 property taxes.

Order 22-117 Order, authorizing the Town Manager to pay the 2023 Penobscot County Tax Assessment in the amount of \$825,399.

Order 22-118 Order, authorizing the Town Manager to pay the FY23 RSU#26 Tax Assessment in the amount of \$7,242,774.

Order 22-119 Order, adopting the Orono Village Center District Development Program and establishing the boundaries of the District:

Said District shall include real and personal property located on land shown on Orono tax maps as follows: Tax Map 019-004, Lots 061, 062, 063, 065, 066, 067; Map 027-002, Lots 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 047, 048, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 060, 062, 063, 119, 120, 121, 122, 123, 124, 125, 126, 139, 140, 141, 142, 143, 144, 145, 146, 148, 149; Map 027-12, Lots 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035 (maps on file in the Assessor's Office at the Municipal Building, 59 Main Street, Orono, ME 04473). The preceding map and lot numbers encompass

an area generally described as follows: most properties abutting Route 2 from 87 Main Street to Murray's Campus Service, 5 properties on Forest Avenue, properties abutting Canal, Oak and Summer Streets, most properties abutting Mill Street from Route 2 to Byer Manufacturing, properties abutting the West side of Pleasant Street, most properties abutting Pine Street from Route 2 to Birch Street, 6 Myrtle Street and Alpenglow Adventure Sports.

- Order 22-120 Order, establishing the amount of the implementation assessments of the Village Center Tax District for the July 1, 2022 to June 30, 2023 Fiscal Year at \$0.00 (zero dollars and zero cents) per thousand dollars of valuation on all real and personal property located within the District as of April 1, 2022 and hereby committing said assessments to the Tax Collector of the Town of Orono for collection in accordance with the authority established under 30-A M.R.S.A., Section 5255(5).
- Order 22-121 Order, establishing the due dates for FY23 Real Estate and Personal Property Taxes of September 22, 2022 and February 9, 2023, the rate of interest at 4% per annum, and for interest to begin accruing on said tax balances remaining as of September 23, 2022 and February 10, 2023.
- Order 22-122 Order, that the Tax Collector be, and hereby is, authorized to accept money prior to the tax commitment in prepayment of taxes, to issue receipts for the same, and pay no interest on prepaid taxes.
- Order 22-123 Order, setting the rate of interest to be paid by the Town for the overpayment of taxes at 0% per annum.
- Order 22-124 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill.
- Order 22-125 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any payment received from an individual as payment for any sewer use fee against outstanding or delinquent fees due on said account in chronological order beginning with the oldest unpaid tax bill.
- Order 22-126 Order, setting the rate of interest to be collected on delinquent sewer accounts at the same annual rate as established by the Town Council for delinquent taxes for the July 1, 2022 to June 30, 2023 Fiscal Year of the Town of Orono. Interest will be charged on unpaid balances after the due date.
- Order 22-127 Order, authorizing the Town Manager to accept and expend funds from the Maine Emergency Management Agency (MEMA) for expenses related to Hazardous Material Response Team operations; and, further, limiting this authority to those expenditures that are within the current scope of services provided by the Team, conform to the Town purchasing policy, and do not exceed \$15,000 in total for MEMA's FY23 granting year.

Order 22-128 Order, authorizing the Town Manager to carry forward prior approvals, authorizations, and remaining appropriations for projects funded through special revenue, grant, reserve, or TIF funds that have not been completed as of June 30, 2022.

Order 22-129 Order, authorizing the Town Manager to transfer funds remaining in the FY22 Capital Infrastructure budget to the Capital Infrastructure Reserve Fund.

Order 22-130 Order, authorizing the Town Manager to carry forward the following FY22 capital budget project budget balances into the FY23 capital budget to be used for the same purposes:

- Pool Roof \$15,000
 - Elevator Pump Replacement \$ 6,000
 - PW Pick-Up Truck \$55,000
 - PD Audio/Visual Equipment \$24,750
 - FD Hose \$ 3,000
 - FD Air Bottles (SCBA) \$ 9,000
 - Public Safety Building Assessment \$27,072
- (or 6/30/22 balance, if less than the amount listed above)*

Order 22-131 Order, authorizing the Town Manager to reallocate \$150,000 of WPCF Capital Facilities Reserve and \$50,000 of WPCF Capital Equipment Reserve to the WPCF Capital Infrastructure Reserve Fund.

Order 22-132 Order, declaring \$66,997.77 in delinquent personal property tax balances as uncollectible and, further, authorizing the Town Manager to write-off these outstanding balances and associated accrued interest.

Order 22-133 Order, authorizing the Town Manager to enter into a one-year agreement with Downeast Assessing and Real Estate Services of Lamoine, Maine for Assessing Services July 1, 2022 through June 30, 2023 at a cost not to exceed \$82,000.

5. Workshop: Increasing Council Stipends to Encourage Diverse Candidate Pools

(Guest: Robert Glover, Associate Professor of Political Science and Honors at the University of Maine)

6. Public Comments

Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

7. Executive Session pursuant to 36 MRSA, § 841 et seq., to Consider a Request for Poverty Tax Abatement Based on Poverty and/or Disability #2022-002.

Order 22-134 Order, rendering a decision on a Request for Poverty Tax Abatement Based on Poverty and/or Disability #2022-002.

8. Adjournment

ADA Notice - Requesting Reasonable Accommodation

Please contact the Town Manager's Office at (207) 889-6905 or swilson@orono.org prior to scheduled meetings or events to discuss auxiliary aids or services needed to fully participate in Orono Town Council activities.

The Town of Orono is an equal opportunity employer and service provider that celebrates diversity and is committed to creating an inclusive environment for our employees and those we serve.